

**SRES POSTGRADUATE STUDENT VOICE GROUP
HELD ON TUESDAY 2ND DECEMBER 2019
ROOM ESA.3.31**

Apologies	Attended	
Marie Winter (PGR) Jade Meekings (SEP) Holly Scanes (SEP) Enya Tooke (PT 2018) Amie Johnson (PT 2019)	Rose Greenstreet (PT 2019) Emily Linney (PT 2019)	Barry Pryer – DoE & Chair Adrian Mallows – MSc PT Programme Lead Greg Cadge – Subject Librarian Kat Younger – Faculty Coordinator Ian Mounteney – DSM & Secretary

No.	Item	
1	Starring items	Item 8 was starred as an agenda item.
2	Approval of Draft Minutes *	Minutes of previous meeting had already been approved.
3	Update on Actions *	Item 4 – Hazel Cromar advised last year's reps accordingly. Discussion took place concerning this year's uniforms, and how the students had found the service. It was reported that a couple of students had already brought back items that were the wrong size, although labelled correctly. The delivery was also late. Item 5 – AM fed back to the PT team about inconsistency on Moodle sites. He also fed back to them about giving more direction for self-directed learning.
	Section A – Student Business *	
4	PT 2018 cohort	No report submitted.
	PT 2019 cohort	RG and EL raised the matter of the problems experienced during and after registration. Many students' registration cards did not work, meaning that they would not allow signing in/out of classes, withdrawal of library books or printing. Whilst the problems are now resolved, in some cases it has taken nearly three months. Students were also expected to bring a certain form along to Registration, but they hadn't been provided with this in advance. Additionally, students were included in generic emails sent by the university concerning registration, which gave information that did not relate to them at all. *AP – IM to contact Beverley Osborne-Shaw, SIT Supervisor, to discuss these issues.

		<p>Some students were not given access to their accommodation until a week after the course started, and were consequently forced to commute for that week. There was also inconsistency with the process, as one student was given access and others not.</p> <p>*AP - The student reps will liaise with those in their cohort who are currently in campus accommodation to ensure that their contract covers the summer period, and to double-check the protocol for those in accommodation at the start of the Autumn term.</p> <p>PEMS issue. Students completed their placement form at the start of term, then some of them received an email requesting that they resubmit it. Just after this they received a further email advising them that everything was okay. Students are now unsure as to whether they need to provide the information again or not.</p> <p>IM contacted the Placement Team. It appears that some student declarations remain outstanding, as well as some DBS. Placements are in the process of contacting students individually to advise any further action needed by them.</p> <p>The students recently had to complete an Occupational Health quiz on Moodle. They didn't receive any official notification that they had to complete the quiz – one of the cohort noticed it and communicated it to the others. Students were unsure why they needed to complete it.</p> <p>*AP – IM to find out where the quiz originated from.</p>
	Sport & Exercise Sciences	No student reps for this programme.
	Sport & Exercise Psychology – report received from Jade and Holly	<p>There were some module-level items noted in the report, and Paul Freeman and Ian Maynard (MSc SEP Programme Leads) are considering these separately. They will report back directly to the cohort.</p> <p>On the whole, students are enjoying the course so far.</p> <p>Not everyone likes Vancouver referencing considering that Psychology uses APA. GC advised that if any student is struggling with Vancouver referencing then he is happy to provide support.</p> <p>Lecture content doesn't always link with the coursework- make more like SE744 and continually link throughout the module.</p> <p>Lots of media-based coursework e.g. vodcasts/videos within one term. <i>Would be better spaced out more?</i></p>

		Deadlines are very bunched together (6 deadlines in 4 weeks recently) yet nothing for the first 6 weeks? Would prefer to have had the mini reviews earlier on and the vodcast as the 2 nd assessment.
	PGR – report received from Marie	<p>PGR students have said they would benefit from a seminar series, and two have sent a survey out to see what topics students would like covered - this has come from Rob and Kirsty, so anything that can be done to facilitate them with getting the seminar sessions up and running would be much appreciated.</p> <p>IM spoke with Matt Taylor, Graduate Director of Research. He is aware of Rob and Kirsty's' work, and has offered to support in any way he is able.</p> <p>In the previous PG room, before the restructure, all wires ran underneath the tables and each table had at least one electrical outlet. Since the change however, all the wires run on top of the tables and extension leads are plugged into extension leads in order to provide electric sockets to the tables furthest away from the wall. In addition, the set up of the computers is very messy and they are set up very close to one and other.</p> <p>Is it possible to have a visit from the IT department to tidy up the PG room's electric outlets and computers? I believe that it would open up the use of more tables and would see more PG students working in there?</p> <p>*AP – IM to ask SRES Technicians to assess the electrical layout in the PG Room, and then order the necessary additional leads/sockets/cable tidies .</p>
	Section B – Department Business	
5	External Examiners Reports	The annual external examiner reports have not been received as yet, so these will be discussed at the next SVG.
6	ARC	The Annual Review of Courses (ARC) have not been completed as yet, so these will be discussed at the next SVG.
7	Health and Safety (SRES specific)	No one had any matters to raise.
8	Library Update *	<p>GC advised that the Paternoster lift is to be refurbished, with completion hopefully next year.</p> <p>The South Wing refurbishment is nearly complete, and this area will have more power points, more PCs and better WiFi.</p> <p>Laptop loans are available – these can be borrowed for up to 3 hours, and are available from the Reading Room in the Library.</p>
9	AOB	No one had any additional matters to raise.
10	Date and time of next meetings	Tuesday March 17 2020 at midday – SRES Meeting Room